

CONDITIONS OF HIRE

TERMS & CONDITIONS OF HIRE.

The Hall may be hired by anyone over the age of 18

1. IN THE EVENT OF DAMAGE TO THE PREMISES, PROPERTY OR AMENITIES THE HIRER SHALL PAY THE COST OF REPAIR OR REPLACEMENT.
2. HIRERS ARE EXPECTED TO LEAVE THE HALL CLEAN AND TIDY. ALL RUBBISH MUST BE REMOVED BY THE HIRER OR BY A CLEANER ENGAGED BY THE HIRER.
3. The Village Hall holds a Premises Licence which permits all licenced activities from 10am until midnight. An extension may be obtained at an extra cost and must be applied for at least six weeks before the event. Otherwise all music must cease at midnight and the Hall cleared by 1am.
4. All windows and doors are to be kept shut after 11pm to avoid disturbing neighbours.
5. The Hirer is not to sub-let to another person or organisation.
6. No responsibility can be accepted for any equipment brought into the Hall by the Hirer.
7. Fireworks may not be let off on any part of the Village Hall premises.
8. The emergency exits and access to the disabled toilets are to be left clear of any obstruction at all times.
9. It is the responsibility of the Village Hall Committee and Hirer to ensure that Health and Safety regulations are being complied with. One of which is to be aware of Licence Regulations, location of fire appliances and fire exits.
10. There is a first aid box in the kitchen.
11. Tables, chairs, cutlery and china are included in the hire of the Hall. The Hirer is responsible that no item is removed from the Hall.
12. When the bar is being run by the Village Hall Committee no alcohol is to be brought into the Hall during the event.
13. Any person who attempts to purchase alcohol or any person who is having alcohol purchased for them and appears to be under age should be asked to produce one of the acceptable forms of photographic identity before any sale of alcohol is made.
14. Any refusal to serve will be recorded in a 'Refusal Register.'
15. Any person who attempts to purchase alcohol for anyone under the age of 18 will be asked to leave the premises.
16. Any external disturbance, nuisance or offence caused to Hall users should be reported to the police at the time, 999 or 101.
17. Not all mobile phones will work – the nearest telephone is at the Milton Arms Public House.
18. Nothing must be taken for granted, activities are only allowed if they have been assessed as safe and the necessary controls put into place. A copy of the 'Risk Assessment' can be made available.
19. Any complaints must be put in writing to the Chairman.
20. It is very strongly advised that the hirer should have PUBLIC LIABILITY INSURANCE. THE VILLAGE HALL COMMITTEE ACCEPT NO LIABILITY.

21. There is a key safe by the side door, the code will be made available prior to the event.